The Department of Public Safety has responsibility and authority to administer the traffic policy of California Baptist University and to control traffic accordingly. The University’s right to control traffic and parking on its campus is conferred by the California Vehicle Code. The operation of a motorized vehicle, bicycle, skateboard, roller blades, or other mode of transportation on campus is a privilege granted by the University and not a right of any employee, student, or visitor. CBUVC rules and regulations are designed to ensure campus safety, aid the flow of traffic, and provide maximum parking. California Baptist University reserves the right to alter or revise the contents of the CBUVC at any time. To view the latest version of the CBUVC, please visit www.calbaptist.edu.

SECTION 1 – STATEMENT OF POLICY

A. Individuals who operate a vehicle on University property, agree to:
   • Obey the California Vehicle Code
   • Obey University policy, rules, and regulations
   • Obtain, read, and abide by the University Vehicle Code
   • Pay all fees and fines assessed for violations of the University Vehicle Code
   • Resolve all related CBUVC Appeals and disputes via the CBUVC Appeals Process as stated in Section 7 - Appeals
   • Protect and hold harmless the University and its students, officers, and employees from all claims from injuries to any persons or damage to property by reason of operation of his/her vehicle or any vehicle on campus
   • Maintain licenses, registration, and liability and property damage insurance for vehicles as required by law and produce such upon request by the Department of Public Safety and/or University personnel

B. Permits may not be issued without a valid CBU identification card.

C. All expenses incurred by the University pertaining to vehicles on campus are the responsibility of the permit holder, registered owner, or violator. Associated charges will be applied to the respective person’s student account, if applicable.

D. California Baptist University neither warrants the safety of vehicles nor assumes the responsibility for loss due to theft, vandalism, accident, or damage while the vehicle is on University property.

E. Parking, Moving and Policy violations may be issued at the time of the violation, posted on the vehicle, or mailed to the violator.

F. The University Vehicle Code shall apply to any and all lands owned or leased by the University, as well as, to any location where a student is engaged in a University activity.

SECTION 2 – REGISTRATION, PERMITS, & RESPONSIBILITIES

A. All vehicles must be registered with the Department of Public Safety within forty-eight (48) hours of driving on campus. Failure to comply may result in judicial action.

B. Issuance of a Permit does not guarantee availability of a parking space.

C. The individual who registers a vehicle with the Department of Public Safety is responsible for the operation of the respective vehicle at all times, including payment of fines.

D. Unregistered and/or abandoned vehicles are subject to towing at the vehicle owner's expense.

E. Bicycles must be registered with the Riverside Fire Department ($3 charge) and the Department of Public Safety (no charge).

F. Parking Permits are non-transferable; permits may not be transferred from one vehicle to another.

G. Parking Permits must be displayed inside the front windshield on the driver's side, bottom, left-hand corner. Motorcycles are required to display a CBU Permit decal.

H. Temporary and Special Permits are available at no cost from the Department of Public Safety.

I. Special Permits are required for vehicles stored on campus and oversized vehicles. Vehicles requiring such permits include, but are not limited to, those towing trailers, buses, trucks, and vehicles that must occupy more than one (1) parking space due to vehicle size or size of load. Special Permits are issued at the discretion of the Department of Public Safety.

J. Vehicles operated on University property must comply with state vehicle equipment regulations (CVC).
   • A Special Permit must be obtained prior to performing on-campus vehicle repair or maintenance; permits are issued for a specific period of time and repairs and/or maintenance must be completed within the specified time.
   • Unattended vehicles, those undergoing repair, and/or requiring further maintenance which are left in an unsafe condition (i.e. supported by jacks) are subject to immediate towing.

K. Inoperative vehicles that remain on campus are subject to towing at the owner’s expense.

SECTION 3 – ZONES, CURBS, PARKING, & RESERVED AREAS

Vehicles that violate the policy within this section are subject to towing at the vehicle owner’s expense. Vehicles operated by University employees are exempt during an employee’s performance of duties. No person shall stop, park, or leave standing any vehicle, unattended, in any of the following places, or conditions:

A. Parking or stopping in a Fire Lane, next to a fire hydrant, and/or in a red zone is not permitted at anytime (Tow Away Zones).

B. Parking a vehicle within fifteen (15) feet of a fire hydrant is not permitted.

C. Blue and Disabled Person Parking Only zones require a DMV-issued Disabled Person I.D. Placard. Users must be in possession of a DMV Placard, which authorizes parking in Disabled Parking. Students, faculty, and staff members, are required to display a CBU Permit and a Disabled Person Parking Placard in order to park in such areas.

D. No student, faculty, or staff member shall park in a parking area or space designated for visitors.

E. Curbside parking is not permitted.

F. Sidewalks, dirt areas, lawns, and landscaped areas shall not be used for parking, deliveries, loading, or unloading.

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G. Designated parking stalls are the only authorized parking spaces. Vehicles must be parked within marked stalls and never occupy more than one (1) space.

H. Numbered residential parking spaces are reserved for assigned resident parking only. Additional resident vehicles shall be parked in unnumbered parking stalls. Disabled vehicles, which belong to residents, shall be parked in the stall assigned to their respective apartment. Residents must obtain Vehicle Permits, regardless of student status.

I. Operating sound amplification equipment (stereos that emit excessive noise – music, bass, etc.), is not permitted on University premises. Excessive noise is defined as sound that can be heard from a distance of ten (10) feet or more from the point of origination.

SECTION 4 – OTHER FORMS OF TRANSPORTATION

A. Individuals who operate motorized forms of transportation (i.e., mopeds, scooters, mini bikes/motorcycles) agree to:
   - Abstain from operating such transportation on sidewalks and/or pedestrian walkways at any time
   - Abstain from operating such transportation within buildings
   - Obey all traffic laws
   - Park in designated spaces

B. Bicycles, skateboards, scooters, roller skates, and roller blades may be operated on campus for transportation-related purposes only. Individuals who use the aforementioned modes of transportation must yield to pedestrians at all times and all forms of acrobatics (i.e., flip tricks, grinding, stair riding, and jumping) are not permitted. The general rule for on-campus use of skateboards is all four wheels must remain in contact with the pavement at all times.

C. Unattended bicycles must be parked in racks and secured with a sturdy locking device. Storage is not permitted in stairwells, or hallways (violators are subject to immediate removal/loss of locking devices and/or judicial action).
   - Bicycles shall not be secured to any gate, fence, or object not designed for bicycle parking/storage.
   - Unregistered and/or abandoned bicycles are subject to storage at owner's expense and may be sold after 30 days.

SECTION 5 – REGULATIONS

A. All provisions of the California Vehicle Code are applicable on University property, except as modified by the CBUVC.

B. Posted signs shall be obeyed at all times and shall not be evaded by driving around the sign or off designated roadways.

C. The speed limit on campus is "No Faster Than It Is Safe." It is never safe to travel faster than 15 mph on campus.

D. Pedestrians have the right of way at all campus locations including, but not limited to, the following: vehicle crossings, roadways, within marked crosswalks, unmarked crosswalks at road intersections, and within parking lots.

E. Motorized vehicles are prohibited from operating upon sidewalks and pedestrian walkways.

F. Parking lots must be entered and exited through designated areas. Vehicles shall not be driven across an unbroken white line marking parking lot, parking stalls, or pedestrian walkway boundaries.

G. Loading zones may only be used for the purpose of loading and/or unloading cargo from vehicles. Vehicles must be removed from loading zones within fifteen (15) minutes or immediately after loading/unloading.

H. Traffic control devices may be placed by the Department of Public Safety or the Facilities Management Department as deemed necessary for safety or traffic control. Moving or removing such barriers, barrier-tape, barricades, or posts, is not permitted.

I. Vehicle anti-theft/burglar alarms must reset automatically within five (5) minutes of activation. Non-resetting vehicle alarms may result in immediate towing at the vehicle owner's expense and/or fines. Vehicles with activated alarms that disrupt residential areas, classes, official business, or campus events, are subject to immediate towing at the vehicle owner's expense. Within residential areas, repeated false alarms (three [3] or more activations during a twenty-four [24] hours period) may result in towing at the vehicle owner's expense.

J. Vehicles that obstruct a gate or traffic-flow are subject to immediate towing. Campus Access Gates 1-5 may not be opened or closed without written permission of the Department of Public Safety.

K. No person shall place, deposit, or dump any refuse/garbage, debris, materials, or hazardous materials upon the grounds of California Baptist University, except in appropriate or designated receptacles.

SECTION 6 – CITABLE OFFENSES

A. Any person who violates a rule, regulation, or policy of the California Baptist University Vehicle Code, Personnel Handbook, Student Handbook, or the California Baptist University Catalog may be cited and/or subject to judicial action.

SECTION 7 – FINES, FEES, & PENALTIES

A. Fines are assessed in accordance with University policy.

B. Receipt of three (3) Parking or Moving Citations within a six (6) month period, repeat offenses or not, may result in the suspension or loss of CBU driving and parking privileges and/or a 50% fine increase for the third and subsequent violations.

SECTION 8 – APPEALS

Citation Appeals must be addressed to the ASCBU Judicial Board and submitted in writing to Student Services Office within five (5) business days of receiving the violation.
   - Appeal forms are available in the Welcome Pavilion and the Student Services Office, Yeager Center – Room D247, during regular business hours.
   - Ignorance of regulations and/or perceived lack of parking space are not considered as a defense for violations.
   - Appellants are encouraged to support appeals by stating all relevant facts and mitigating circumstances.
   - The Department of Public Safety does not have the authority to adjust citations and/or review appeals.
   - Appellants will receive written notification regarding appeal decisions from the Student Services Office within five (5) business days of review.