Faculty Referral Form

Student Instructions:
Please make a tutoring appointment in the ARC, James 121, to address the topic described below by your professor. At the end of your tutoring appointment, have your tutor complete the bottom portion of this form. Once completed, submit this form to your professor. Tutoring appointments can be made in James 121 or by calling 951.343.4349. All appointments must be made 24 hour in advance.

Student’s Name

Course Title and No.

Faculty Member Requesting Tutoring

Date

Please describe the specific topic that the ARC tutor should address:

(Completed by Faculty Member)

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ARC Office Use Only:

ARC Stamp: Do not stamp until after the tutee has met with their tutor

Appointment Date: _____________________________

Tutor’s Name: _________________________________

A  R  C

Academic Resource Center
California Baptist University