Annie Gabriel Library Services

A Fact Sheet for Students
http://www.calbaptist.edu/library
library@calbaptist.edu
(951) 343-4228

Library Hours:

<table>
<thead>
<tr>
<th>Regular Semester Schedule</th>
<th>Summer and Holiday Schedule</th>
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<tbody>
<tr>
<td>Mon-Thu 7:45am – 12:00am</td>
<td>Mon-Thu 8:00am – 9:00pm</td>
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<tr>
<td>Fri 7:45am – 5:00pm</td>
<td>Fri 8:00am – 5:00pm</td>
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<td>Sat 10:00am – 6:00pm</td>
<td>Sat 9:00am – 5:00pm</td>
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<td>Sun 4:00pm – 12:00am</td>
<td>Sun Closed</td>
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Library Cards:
Students use their student ID cards as a library card. Library privileges require that you have a current semester validation sticker on your student ID card. If your card is lost, stolen, or you need a current validation sticker, please see the Campus Life office (Mon – Fri 8AM to 5PM, ext. 4300, B154 YC).

Student Borrowing Privileges:

Books: Limit 10, due in three weeks (15 book limit for Grad Students)
Videos/DVDs: Limit 3, due in two weeks
Kits: Limit 1, due in two weeks
Cassettes/CDs: Limit 1, due in two weeks

Books only can be renewed once in the Annie Gabriel Library or by phone (951) 343-4228.

Research Tools (Finding Books, Journals, Videos, DVDs, CDs, etc.):
Find book titles, journal titles, video and music titles, and much more through WebCat, the online library catalog. The Annie Gabriel Library has over 100,000 volumes (including over 4,000 electronic books), and subscribes to more than 500 print journals, with a number of bound and microfilm serials dating back to the last century. Access WebCat from the library website (http://www.calbaptist.edu/library).

Online Resources (Full-Text, Peer-Reviewed, Journal Articles, etc.):
The Annie Gabriel Library offers access to over 40 online databases (passwords for databases available at the AGL Reference Desk). These online resources meet many of your research needs and can be accessed right from the comfort of a home computer! Online databases accessible from the library website (http://www.calbaptist.edu/library).

Research Assistance:
When gathering information for a class assignment or research project, we know that you sometimes would like assistance on finding and evaluating the multitude of available resources. Feel free to contact one of our Reference Librarians (Dr. Barry Parker, ext. 4242, bparker@calbaptist.edu) for individual appointments or visit the Reference Desk located near the library entrance.

Interlibrary Loan:
Interlibrary loan is a free service by which students can obtain resources from other libraries when a particular book or journal article is not available in the Annie Gabriel Library. Students can submit interlibrary loan requests online (via the library website) or in person (Access Services Desk). Please plan ahead since there is generally a two-week waiting period to receive the requested material. ILL applies to books and journal articles only.
Using Other Local Libraries:
The IEALC (Inland Empire Academic Libraries Cooperative) Card is available to students at the Access Services Desk. This card provides students the opportunity to visit a number of local universities and colleges. Only books can be borrowed.

Labs Located in the Library:

Research Computers Lab Area
Location: to the right as you enter the library
Hours: available when library is open
Description: 17 computers / Internet Access / Microsoft Office XP / Windows XPPro

Language Lab
Location: 2nd floor, east wing of library toward the south end of the hall
Hours: call for hours (ext. 4228)
Description: computer / audio and video materials

Education Lab
Location: 2nd floor, west wing of library at the south end of the hall
Hours: available when library is open
Description: education materials library use only, Group Study Room use

Video Viewing (and Group Study) Room:
This room is located upstairs in the Sybil Brown Conference Room. Students may use library or faculty-owned videos, DVDs only. Sign in at the Access Services Desk.

Group Study Rooms:
The following rooms can be reserved at the Access Desk for Group Study: (1) Education Lab, (2) Victorian Room, and (3) Video Viewing Room.

Annie Gabriel Library Staff & Contact Information:

Erica McLaughlin  Director of the Library  ext. 4333  emclaugh@calbaptist.edu
❖ For questions regarding reference & electronic resources

Barry Parker  Reference/Serials Librarian  ext. 4242  bparker@calbaptist.edu
❖ For questions regarding journals and ILL journal articles

Dr. Patricia Collier  Access Services Manager  ext. 4331  pcollier@calbaptist.edu
❖ For questions about overdue material, fines, and lost or missing material

Keri Murcray  Library Services Assistant  ext. 4228  kmurcray@calbaptist.edu
❖ For questions regarding reserves and renewing borrowed material and ILL books