Dr. Parker explained the task of the committee and distributed copies of the recommendations and suggestions made by the previous WASC Comprehensive Team and highlighted those pertaining to the Faculty Oversight and Academic Quality. They are here summarized and numbered for easier reference:

**Standard III: Governance and Administration**

Recommendation
1. That the university clearly delineate the charge, scope, and authority of the Faculty Senate and specify procedures for its operation including lines of accountability, specific types of actions requiring referral, and the appropriate body for such referral.

**Standard IV: Educational Programs**

Recommendations:
1. That the University address the issue of sustained faculty overloads and its relationship to academic quality, scholarship, program development, and assessment.
2. That additional general education courses be developed and offered at the upper division level.
3. That departments struggling with assessment look to business and education as models for assessing learning outcomes.
4. That the University develop a clear rationale and criteria for the general education program in order to effectively manage the general education program and develop effective means of assessing learning outcomes.
5. That the University implement programming that will facilitate Evening College students’ degree completion in a program that provides sequential progression and continuity.
6. That the University prepare for the addition of an experiential learning component through the development of a long-term plan that fulfills the standards as described in 4.E of the WASC Handbook on Accreditation.

Suggestions:
1. That the University develops a sustaining culture and climate to support academic reality of a university. The issues that need addressing are intertwined: faculty workload, salary, and research. The workload of four courses a semester needs to be examined for graduate faculty.
2. That ongoing support by the institution is needed to enable a climate of research to permeate the institution.
3. That the University increase the number of syllabi which frame courses in terms of what students should learn or demonstrate, and develop assessment measures to determine whether students achieved these learning goals. This will assist academic departments make progress toward continuous quality improvement.
4. That the University seriously consider refining its policies and procedures for the administration of its additions and deletions of programs and courses from the Evening College.
5. That the University collect and analyze data to determine its Evening College graduation rates and trends.
6. That the University consider ways to provide for the adequate environmental scanning research that will facilitate decision-making related to the creation of new Evening College programs.

7. That the University continue to integrate and embrace the Evening College into the University community.

**Standard V: Faculty and Staff**

Recommendations:
1. That the Faculty, with administration support, needs to address the issue of workload.

Suggestions:
1. That adjunct faculty could be integrated more into the life of the institution.

Committee members were then assigned responsibility for writing responses to the recommendations and suggestions as follows:

- Jonathan Parker: Standard IV, Recommendations 2 and 3
- Nathan Lewis: Standard IV, Recommendations 4, 5, and 6; Suggestions 4, 5, 6, and 7
- DawnEllen Jacobs: Standard III, Recommendation 1
- Susan Studer: Standard IV, Recommendation 1; Suggestions 1 and 2; Standard V, Recommendation 1
- Wayne Swindall: Standard IV, Recommendation 4
- Dick Mobley: Standard IV, Suggestion 3; Standard V, Suggestion 1

The committee agreed to submit first drafts at the next meeting, April 16, 2002, 2:00 p.m.

Nathan Lewis,
Committee Chair