California Baptist University
Academic Assessment Committee
Meeting Notes, November 7, 2002

Members Present:  P. Martinez, G. Barfoot, S. Studer, C. Morgan, C. Wright, D. Wible, A. Stumpf, E. McLaughlin

1. The meeting was opened with prayer.

2. The Committee reviewed the work that has been occurring in preparation for next year’s WASC Special Visit. The concept of “culture of evidence” and the use of the CBU Assessment Web Page as an “evidence room” were explained.

3. The March 2002 Committee minutes were reviewed and approved by consensus. The minutes from the WASC Assessment of Educational Effectiveness Committee were also reviewed. There was discussion about how that committee’s position relates to the four broad issues being reviewed for WASC and that the section of the Self-Study document for the WASC visit is actually the responsibility of that committee.

4. Phil Martinez introduced the newly designed Assessment Web Page outline and explained that it will serve as the “evidence room” as explained earlier. He explained the structure of the page and encouraged committee members to go on the Cal Baptist web page to see the page. Committee members were also encouraged to review the content and provide any suggestions for improvement.

5. A copy of the Focus Area 4-Assessment section of the draft self-study was provided to members. Phil Martinez provided an overview of the evaluation of student outcomes process (Nichols Model) and how it is linked to the process of program review for each of the Schools and Departments. The format of the self study was discussed and the two graphic depictions of student outcomes and program review were reviewed. Members were asked to spend some time over the next week reviewing the document and providing recommendations about improving the language or providing clarity in areas that are not clear.

6. The meeting adjourned at 2:45 p.m.


Note: A copy of the agenda and associated papers is being provided to Committee Members that were not able to attend the meeting.