Members Present: P. Martinez, J. Parker, G. Barfoot, R. Timmons, A. Lammons

1. The meeting was opened with prayer.

2. The structure of the new Assessment Web Page was reviewed and members were encouraged to look at it at www.calbaptist.edu. You can get to the Assessment Web Page to the CBU main page and clicking on “Academics”. Once you are on the Academics Page, click on “Academic Affairs Page”. By clicking on the “Assessment” line of this page, you will go to the CBU Assessment page. Although there are not many documents on the page at this time, the concept is to include documents that demonstrate how the institution is in support of continually improving the learning environment. Again, members are encouraged to look at the page and suggest any documents to add to it or ways to improve it.

3. The process of Assessment at CBU was discussed in relationship to the Web page as well as to our continuing process of improvement.

4. The results of the last comprehensive WASC visit were again briefly reviewed with the member in attendance being strongly encouraged to be aware of the issues particularly in their interaction with their Schools, Colleges and Departments. In particular, the implementation of the Nichols model for Student Outcomes Assessment was discussed as an important aspect of achieving some of the goals toward the continuous improvement of the CBU learning environment. Part of this discussion centered around the need to complete all four phases of the Nichols model for each major in each academic year. Lastly, it was noted how this process could play a significant role in program reviews.

5. The meeting agenda had three “assignments” for committee members and they are encouraged to review and act on them. Dr. Parker also provided a more urgent assignment. Dr. Parker noted that we do not have a comprehensive format, philosophy or set of processes that define assessment at CBU. Phil Martinez will develop a proposal for a one to two-page document that might be titled “This is Assessment at CBU.” A draft will be provided to all Committee Members to review in advance of the next Assessment Committee meeting.

6. The meeting adjourned at 3:56 p.m.


Note: A copy of the agenda and associated papers is being provided to Committee Members who were not able to attend the meeting.