California Baptist University
Standing Academic Assessment Committee
Meeting Notes, February 18, 2000


1. Gina Bernard opened the meeting with prayer.

2. Notes from the October 29th meeting were reviewed. No changes were necessary.

3. A draft of a February Assessment Newsletter was reviewed. It was noted that this was actually a minimally modified edition of the Newsletter that never got published in November. All were asked for any last minute recommended changes, as the Newsletter will be published during the week of 21 February.

4. The Student Evaluation of Instruction (SEI) was again discussed. Several members noted they did have input from their Departments and Divisions. They were asked to provide those items soonest, as a draft questionnaire would be provided at the next meeting.

As an additional item of interest, Dr. Fagan obtained interesting articles on peer review that were provided to attendees (and after-the-fact to members that were absent). All were asked to review these articles and be prepared to discuss this issue at the next meeting.

5. The Continuous Quality Improvement Progress Record was briefly discussed and Dr. Skubik recommended that it be placed in the Public Folder. {This document can now be found in the Academic Affairs Public Folder.}

6. Committee members were also reminded to provide any comments regarding the rewrite of the Faculty Survey as soon as possible.

7. Data extracted from the spring 1999 Senior Survey was shared. It will probably be placed in the next Assessment Newsletter.

8. The next Academic Assessment Committee Meeting will be on Friday, March 24, 2000 at 10:12 a.m. in the President’s Conference Room.

Committee Members:
B. Metcalf, K. Fagan, B. Howard, K. Eades, D. Skubik, C. Tillery,
G. Bernard, A. Herrity, D. Isaacs, B. Morris, W. Price, A. Stumpf, A. Lammons,
P. Martinez