Meeting Minutes

Members Present

Jonathan Parker, Stephen Christie, DawnEllen Jacobs, Connie Milton, Shelly Rupard, Chris McHorney, John Shoup, Gail Ronveaux, Allen Johnson, Elaine Ahumada, Gayne Anacker, Bruce Stokes, Don Dunavant for Dan Wilson, Erica McLaughlin, Judd Bonner, Tom Ferko, Sean Sullivan, David Pearson, James Lu, John Pate, Sean Sullivan, Andy Herrity

Guests

Carla Liu, Krista Miller

Action Items

- Gayne Anacker opened in prayer.

- Sean Sullivan presented three catalogue revisions.
  - BIO 153 will be added to the requirements for the coaching minor.
  - Change catalogue to reflect a fall offering to align requirements with BIO 153, KIN 264, KIN 274 in the course rotation.

  The proposal was approved.

- John Shoup proposed a new 1 unit learning portfolio requirement be added to the non-ESM Liberal Studies majors and IDS majors. A sections will be built for each program: LBS 498, IDS 499.
  - Increases the major but not overall units needed for graduation.
  - Improves assessment of this major.
  - The requirement is reflective and didactic for students, and reflects assessment best practices.
  - Reading fees will be assessed of $170 with $75 to faculty readers. Reading will not be reflected as part of load.

  The proposal was approved.

- Chris McHorney presented a proposal for several revisions to the CJAD major which resulted from discussions among stakeholders about declining enrollment to the program. The following changes have been identified to increase enrollment and decrease barriers to the program currently experienced by potential students.
• Change the name of the major from Criminal Justice Administration to Criminal Justice Leadership and Administration.
• Delete CJS 351: Evidence; CJS 354: Computers for Law Enforcement; and CJS 497: Comparative Criminal Justice. Replace with the following:
• Add CJS 3XX: Emergency Management and Homeland Security; CJS 3XX: Information Management; and CJS 3XX: Historical Perspectives of Criminal Justice.
• Rename CJS 304: Ethics for Law Enforcement to CJS 304: Leadership Ethics for Criminal Justice
• Rename CJS 481: Statistics for Criminal Justice Law Enforcement to CJS 481: Statistics for Criminal Justice
• Rename CJS 485: Research Methods in Criminal Justice to CJS 485: Research Methods for Criminal Justice
• Expand delivery methods to include hybrid and on-line.
• Elaine Ahumada and Gail Ronveaux affirmed the changes as helpful to retain enrollment of 20 in each cohort. First question from potential applicants is the online availability of the program.
• The possibility to open up the program to non-active duty personnel was discussed.

The proposal was approved.

• Tom Ferko proposed the following two NMS catalogue revisions.
  • PHY114: Change prerequisite to include “and a passing score on a mathematics assessment exam” (the current prerequisite is MAT135, 145, 245, or PHY101). Rationale: This will better enable us to assess the mathematics ability of students before they begin their physics sequence and perhaps require more mathematics preparation for those who are weak in this area.
  • PHY 201 Physics for Engineers 1 add to prerequisite options the following: EGR 182 or MAT 145 or MAT 245.
  • Health Science Major: add to Lower Division Requirements ‘MAT135, 145, or 245’ and change the total units for this major from 53-56 to 56-60. Rationale: The physics sequences that are part of the Health Science major both require a mathematics prerequisite (MAT135, 145, or 245 for PHY114 and MAT135 or 245 for PHY214).

The proposal was approved.

• Bruce Stokes presented proposals for the following changes to the School of Behavioral Sciences curriculum.
  • Change the listing SOC 113 Introduction to Sociology to SOC 213. All other intro courses in anthropology and psychology. Impact to advising and registrar functions will be temporary and minimal.
- Remove BEH 283 Statistical Techniques in the Behavioral Sciences and BEH 285 from the catalogue. Replace with proposed BEH 260 Logic and Mathematical Concepts for Statistics. MAT 115 or MAT 144 are prerequisites. No syllabus was available. The new course was approved in concept. A complete syllabus will be presented to the Committee electronically for approval by the end of April.
- Add new CBS course CBS 4XX Pastoral Counseling as a required BAT course. The course will be added to the Christian Studies elective options.
- Replace CBS 499 as a capstone requirement with CBS 400 as a required course.

The proposal was approved.

- Carla Liu presented the following revisions to the ACCESS proposal suggested at last month’s meeting.
  - All ACCESS ESL Session 1 & 2 courses will be converted to semester courses to mirror undergraduate traditional program for easier transition and less confusion.
  - Restructuring and changes made to current ACCESS ESL course offerings to provide greater flexibility for more effective placement rewarding strengths and targeting weakness.
    - Courses being removed:
      - ESL013
      - ESL021
      - ESL022
      - ESL023
      - ESL033
      - ESL041
      - ESL042
      - ESL043
      - ESL061
      - ESL062
      - ESL063
      - ESL064
      - ESL081
      - ESL082
      - ESL083
      - ESL084
      - ESL100
      - ESL101
    - Title changes and catalogue description enhancements were proposed for the following courses.
      - ESL054 Preparation for University Academic Culture
      - ESL073 Introduction to Research Composition
      - ESL074 Developing Presentation Skills
The following courses will be restructured
- ESL010 Basic Reading and Academic Vocabulary
- ESL011 Basic Writing with Grammar Emphasis
- ESL030 Low Intermediate Reading and Academic Vocabulary
- ESL031 Low Intermediate Writing with Grammar Emphasis
- ESL050 High Intermediate Reading and Academic Vocabulary
- ESL051 High Intermediate Writing with Grammar Emphasis
- ESL070 Advanced Reading and Academic Vocabulary
- ESL071 Advanced Writing with Grammar Emphasis

The following new courses were proposed
- ESL008 Pronunciation I
- ESL009 Pronunciation II
- ESL014 Life Skills
- ESL034 Historical and Cultural Foundations of America
- ESL093 Methods in Problem Analysis

Advising and registration support the proposal. Few students are opting for 8 week entry points, hence the proposed changes better serve the actual student profile.

The proposal was approved.

Shawnn Koning proposed that the cross-listing of courses be discontinued.
- Simplifies processing and advising to facilitate general education and degree guides.
- Better reflection of interdisciplinary nature of degrees.
- Like institutions do not cross-list.
- Shawnn will work with department chairs and deans to align catalogue language to reflect the discontinuation of cross listed courses.

The proposal was approved with 2 negative votes.

Shawnn Koning proposed the following update to the majors and minors policy.
- Add text to the catalogue to allow students to share units between majors and minors. “When completing a major and minor twenty-four (24) units must be unique to the major of which at least eighteen (18) must be upper division and eighteen (18) units must be unique to the minor of which at least twelve (12) must be upper division.”

The proposal was approved.

Shawnn Koning proposed the following update to the Associate’s degree transfer policy. The proposal would improve recruitment and make CBU more competitive in the transfer market.
Current policy: Education Requirements are waived, with the exception of Christian Studies (CST) and two semesters of English composition (ENG113, ENG123), for individuals transferring to CBU with an IGETC certified associate’s degree.

Proposed policy: General Education Requirements are waived, with the exception of Christian Studies (CST) and two semesters of English composition (ENG113, ENG123), for individuals transferring to CBU with a CSU Transfer Pattern or IGETC certified associate’s degree.

The proposal was approved.

- Don Dunavant presented the following proposed changes to the School of Christian Ministries curriculum on behalf of Dan Wilson
  - Course prefix changes will clarify which courses belong in the various majors. Some initial confusion will be addressed through advising. The Registrar and Advising concur.
    - The following 14 courses will have the ATH prefix.
      - CST 192/193 Ministry & Integration Practicum (see below)
      - CST208 Spiritual Foundations for Ministry (see below)
      - CST 292/293 Ministry & Integration Practicum (see below)
      - CST 371/372 Christian Theology I/II
      - CST 392/393 Ministry & Integration Practicum (see below)
      - CST 452 Advanced Biblical Preaching
      - CST 482 Pastoral Leadership
      - CST 483 Pastoral Ministry (see below)
      - CST 492/493 Ministry & Integration Practicum (see below)
    - The following 11 courses will have the ICS prefix.
      - CST 105 Introduction to Global Studies
      - CST 205 Models of Discipleship
      - CST 305 Global Perspectives
      - CST 375 Studies in World Movements and Events
      - CST 405 Marketplace Strategies for Global Advancement
      - CST 415 Special Topics in Intercultural Studies
      - CST 430 Intercultural Communications
      - CST 431 Cross-cultural Immersion
      - CST 435 Community Development
      - CST 494 Field Practicum Preparation
      - CST 495 Field Practicum

The proposal was approved.

- Additions and revisions of curriculum in biblical Hebrew
  - Add HEB 313 – Intermediate Biblical Hebrew I
  - Add HEB 323 – Intermediate Biblical Hebrew II
- Change HEB 300 to 400 Advanced Biblical Hebrew. Repeatable with change in topic/title.
- Aligns with other biblical language sequences

The proposal was approved.
  - Revisions to Applied Theology program
    - Changes to the following 10 existing courses to improve the program per evaluation results showing lack of intended integrated component results.
      - ATH192 (3 units)—combine CST192 Ministry and Integration Practicum (3 units) with CST208 Spiritual Foundations for Ministry (3 units) and change title to “Introduction to Ministry.” As we sorted out distinctives for these courses, we found that our objectives for the CST192 Ministry and Integration Practicum and CST208 Spiritual Foundations for Ministry greatly overlapped, so we recommend merging the courses.
      - ATH193 Ministry and Integration Practicum (2 units)—change title to “Ministry Observation.” Ministry observation has been a key component of the first year of the program, but we propose pooling this element into the 2nd semester freshman year.
      - ATH292 Ministry and Integration Practicum (3 units)—combine CST292 with basic introductory content of CST483 Pastoral Ministry and change title to “Introduction to Pastoral Ministry.” We have discovered that with ministry involvement as a major feature of the program from beginning to end, students need the basic content related to pastoral ministry much earlier than the eighth semester of the program. It is appropriate to give this content at the point that they are officially beginning a church internship, so we recommend the merging of CST292 Ministry and Integration Practicum and CST483 Pastoral Ministry.
      - ATH293 Ministry and Integration Practicum (2 units)—change title to “Supervised Church Ministry Internship I.”
      - ATH392 Ministry and Integration Practicum (2 units)—change title to “Supervised Church Ministry Internship II”
      - ATH393 Ministry and Integration Practicum (2 units)—change title to “Supervised Church Ministry Internship III”
      - ATH492 Ministry and Integration Practicum (2 units)—change title to “Supervised Church Ministry Internship IV”
      - ATH493 Ministry and Integration Practicum (3 units)—change course to “Senior Project,” which will largely fulfill the integration function of the program. We propose the official elimination of the integration element and using the senior
project as a way of enabling the students more efficiently to pull together the various elements of the program.

- Two new Applied Theology courses were proposed.
  - ATH 3XX—Theology of the Church
  - ATH 4XX—Reading Seminar
- Add 6 units of biblical languages to the major.

The proposal was approved.

- David Pearson proposed further research on ATH designations.

The proposal was approved.

- Judd Bonner proposed the following catalogue changes from the School of Music.
  - The School of Music requests that the Bachelor of Arts Degree in Music no longer be offered in the catalog as it has been replaced by the NASM approved Bachelor of Music Degree.

The proposal was approved and will be forwarded for Trustee approval in September.

- The School of Music requests that the following 3 courses no longer included in the catalogue as they are no longer offered.
  - MUS 321 Contemporary Trends in Worship
  - MUS 331 Church Music Administration
  - MUS 496 Church Music Internship

The proposal was approved.

- The School of Music requests that the following changes be made to course pre-requisites
  - Omit the MUS 224 Music Theory IV as a pre-requisite for MUS 385 Digital Media Ethics. The content covered in this course does not require knowledge of music theory.
  - Change the pre-requisite for MUS 386 Audio Engineering I from MUS 224 Music Theory IV to MUS 384 Survey of Recording Technology.
- The School of Music requests that the following music education classes be removed from the catalog because the content is covered by classes also present in the catalog:
  - MUS 485 Elementary Music Methods (3) The content of this course is now covered by MUS 405: Introduction to Music Education
  - MUS 495 Secondary Music Methods (3) The content of this course is now covered by MUS 475: Music in the Schools

The proposal was approved.
Krista Miller proposed 3 new classes to be added to Theater Arts to provide students enough course options to complete the program in a meaningful way.

- The proposal looks forward to the breadth required by the National Association of Schools of Theater.
- Current major is 36 units.
- New upper division courses would fall under upper division electives.
  - 4xx Advanced Design: Lighting (F)
  - 4xx Styles Acting II: Departures from Realism (S)
  - 4xx Auditioning
- The title of THE 383 be changed from Advanced Acting to Styles of Acting I: Performing Shakespeare. The course will be a Fall offering.

The proposal was approved.

John Pate proposed the addition of one of the two foundational courses, ART 201 Principles of Color and Design OR ART 204 Basic Drawing (3 units each) to the Journalism major increasing the total units in the major from 39 to 42.

The proposal was approved.

The meeting adjourned at 12:20pm. This is the last meeting of the Undergraduate Curriculum Committee for the 2007-08 academic year. The next meeting of the Committee will be 8 September 2008.