MEETING MINUTES

Members Present
Jonathan Parker, Stephen Christie, DawnEllen Jacobs, Connie Milton, Shelly Rupard, Chris McHorney, John Shoup, Gail Ronveaux, Allen Johnson, James Lu, Erica McLaughlin, Elaine Ahumada, Gayne Anacker, Andy Herrity, Danny Blair, Alex Chediak, John Pate

Guests: Carla Liu, Mark Weniger, Jim Buchholz, Rachel Bates

Action Items

• David Pearson opened the meeting in prayer.

• Chris McHorney returned to the Committee with an amended proposal for 24 unit minor in classics that will utilize the following seven existing courses and add one new course.
  
  o GRK 213: Introduction to Koiné Greek I (3 Units)
  o GRK 223: Introduction to Koiné Greek II (3 Units)
  o LAT 115: Latin I (3 Units)
  o LAT 125: Latin II (3 Units)
  o POL 423/HIS 433/PHI 423: Classical Political Philosophy (3 Units)
  o POL 301/HIS 301/PHI 301 History of Western Philosophy I (3 Units)¹
  o HIS 415: The Ancient World (3 Units)
  o ENG 3XX Classics Literature (3 units)

  The proposal was approved.

• Carla Liu presented proposed changes to the ACCESS program.
  ➢ Convert session format to semesters.
    o More contact hours with students will lead to more student success.
    o Admissions fully supports the proposal for the positive impact to students.

¹ The number 1 is a superscript in the original text.
Integrate reading, writing, and academic vocabulary as course components throughout the program and infuse grammar throughout the curriculum at all four levels.

Culture courses need to add a US and Judeo-Christian culture to low intermediate level. Academic culture should be added at higher levels as students begin to bridge to academic classes.

Add a life skills course.

Add a pronunciation course

Develop an introduction to problem analysis to bridge students to graduate studies.

Flesh out the catalogue to be more than just a list of courses.

The proposal was approved for concept. Details for catalogue and syllabi will be developed further and returned to Committee for discussion and approval.

Stephen Christie and Mark Weniger presented a proposal for two separate concentrations, Management and International Business in the Business Administration major.

- Add four new courses as part of the required curriculum for the concentration in International Business:
  - BUS 3XX – International Business – an introduction to international business which will expose students to major international business issues. (This course will replace the currently required BUS 433, International Economics & Marketing – see below.)
  - BUS 4XX – International Economics – this course is a comprehensive look at the application of microeconomic and macroeconomic principles to the international business environment.
  - BUS 4XX – International Marketing – this course focuses on the theoretical and practical aspects of the cultural environment of global markets.
  - BUS 4XX – International Management – this course examines the role of the manager in the international management environment.

- Eliminate BUS 433, International Economics and Marketing. This course will be redundant given the proposed new courses within the concentration. The core requirement for Business Administration, Marketing and Accounting for taking BUS 433 will be replaced with the new course, BUS 3XX. International Business for traditional programs and for the Degree Completion Program.

- Add the Management concentration within the Business Administration major and designate the current electives for the Business Administration major as electives for the Management concentration as follows. Students in the Management concentration will select 12 units from these courses.
  - BUS 343 – Human Resource Management
  - BUS 357 – Small Business Management
  - BUS 370 – Business Systems Analysis
  - BUS 435 – Leadership in Organizations
  - BUS 475 – Project & Team Management
- BUS 491 – Internship in Business
- BUS 493 – Church Administration I
- BUS 494 – Church Administration II
- The core business curriculum would be unchanged except for the change from BUS 433 International Economics and Marketing to the proposed BUS 3XX, International Business.
  - Provides a better overview more appropriate to the curriculum than the current course.
  - BUS 359 will be removed from the catalogue once the final cohort completes their program. The course will be removed as an elective for students entering under the 2008-09 catalogue.
  - The proposed BUS 3xx International Business replaces BUS 433 in the DCP.

The proposal was approved.

- Elaine Ahumada proposed a new upper division elective course, PST 300 Career and Professional Development within the college for those who may not have had PST 100, need additional college preparation, are interested in continuing education at the graduate level or are in need of upper division elective units (RN-BSN). The syllabus with suggested reading was attached.
  - The course provides students a way to bridge to graduate studies.
  - A LiveText portfolio component is included.
  - The course meets a need expressed by Connie Milton for additional upper division elective options for RN-BSN students.
  - Combined with the new 2 unit PST 100 the course sequence fills 5 floating units DCP students find difficult to manage effectively.
  - CoPS strongly encourages the elective for CoPS students not otherwise meeting their elective requirements.
  - Not having the course would not prevent a student from posting their degree.
  - A suggestion was made that the syllabus provide more details on the research project.

The proposal was approved.

- John Pate presented a proposal that ART201 Principles of Design and Color and ART204 Basic Drawing be included in the graphic design major and minor, increasing the total units needed to 42 units for the major and 30 units for the minor. This proposal was supported by the registrar as it would facilitate better advising for students.

The proposal was approved.

- John Pate proposed a new 3 unit course, COM 3XX Ethics in Public Relations and Journalism.
COM 300, a broad based course covering public relations, only offers a brief examination of ethics.

- The course would add an upper division elective option to the menu of courses already from which COM/JRN majors and minors must choose 9 units.

Proposal was approved.

- Danny Blair proposed a 39-51 unit major in Deaf Studies.
  - Pre-requisites (May be challenged by examination) 0-6 Units
    - ASL 115  Beginning American Sign Language I 3
    - ASL 125  Beginning American Sign Language II 3
  - Lower Division Requirements (9 units)
    - ASL 215  Intermediate American Sign Language I 3
    - ASL 225  Intermediate American Sign Language II 3
    - DST 200  Introduction to Deaf Studies 3
  - Upper Division Requirements (21 units)
    - DST 300  American Deaf Culture 3
    - SL 315  Linguistic Structure of ASL 3
    - SOC 345  Race and Ethnicity or ANT 430 Culture and Personality 3
    - ENG 463  Intro to Linguistics OR
    - ENG 475  Language Acquisition & Development 3
    - DST 350  Deaf Christian Leadership and Spirituality 3
    - DST 360  Deaf Literature 3
    - DST 499  Capstone Seminar 3
  - Demand for the program, which would be the only one in the southern California area, comes from both internal and external groups.
    - Campus demand: we have lost students who have gone elsewhere to get this program. There are currently 140 students in various ASL classes, 58 of whom have expressed active interest in the program.
    - Constituency demand from a large deaf population in the Inland Empire stems from the lack of training programs in the area.
    - The program has support from the Riverside mayor’s office.
  - The proposed degree program is interdisciplinary in nature and includes the following three components.
    - Language
    - Culture – deaf ministry as a hidden community, especially within the church
    - Training – professional training as a sub-set that is resistant to disabilities studies, since this population does not view themselves as disabled
  - The program proposal contains three possible 15 unit concentrations
    - Education
    - EDU 300  American Public School 3
    - EDU 302  Growth, Development and Learning 3
    - EDU 341  The Exceptional Child 3
    - ETC 305  Educational Computing 3
DST XXX Practicum in Deaf Educational Settings 3

- **Interpreter training**
  - This concentration might allow deaf students to opt for peer interpreters rather than certified interpreters.
  - The ability to interpret is not tied to the course sequence, so students can elect to take and pass the test at various levels as they feel ready.
  - ITP XXX Interpreting I – ASL Skills Development 3
  - ITP XXX Interpreting II – Translating from English 3
  - ITP XXX Interpreting III – Cognitive Processing 3
  - ITP XXX Interpreting IV – Consecutive Interpreting 3
  - ITP XXX Interpreting V – Simultaneous Interpreting 3

- **Deaf Ministry**
  - CST 307 Deaf Ministry 3
  - CST 350 Biblical Interpretation 3
  - CST 360 Church History 3
  - CBS XXX Biblical Counseling with Deaf People 3
  - CST XXX Practicum in Deaf Ministry 3

  - The emphases on ministry and education will attract more deaf students, but cost will be a significant issue for them. Slow, steady growth can be anticipated after they tackle the obstacles of scholarships and college preparation standards. Deaf students can go elsewhere for far less and will until CBU is able to build services and reputation.
  - Pre-requisites for several classes including CST 350 Biblical Interpretation will need to be articulated in syllabi. Further dialogue with Christian Studies and Behavioral Sciences faculty is necessary before these syllabi are finalized.
  - A marketing and recruiting plan will need to be developed.
  - It would be possible to offer the program in the DCP format and at off-site locations.

**The proposal was approved as amended and with the stated recommendations.**

- Jim Buchholz proposed three new courses. Discussion resulted in the course titles below.
  - MAT 123 Survey of Mathematics resurrects the old Mathematics for Liberal Arts course to meet the math competency for non-math majors. The course will not meet the requirements for majors requiring mathematics.
  - PHY 201 Physics for Engineers I
  - PHY 203 Physics for Engineers II

**The proposal was approved as amended.**

The meeting was adjourned at 11:55 am. The next Undergraduate Curriculum Committee meeting is scheduled for 14 April 2008. This will be the last meeting of the academic year.