2009 Provost's Council 11 May
by California Baptist University

Meeting Minutes

Members Present

Dan Wilson, Gayne Anacker, Jonathan Parker, Mary Crist, DawnEllen Jacobs, Elaine Ahumada, Tracy Ward, Susan Studer, Erica Walker, Connie Milton, Art Cleveland, Andy Herrity, Bruce Stokes

Discussion and Action Items

• DawnEllen Jacobs opened the meeting with a devotion and prayer.

• Minutes for the 16 March 2009 meeting were reviewed and approved by consensus.

• Jonathan Parker reviewed the minutes for the Executive Council meeting of 12 March 09.
  o Approved upgrade of payroll data processing.
  o Approved configuration for May commencement.
  o Selected Mark Howe for Leadership Riverside
  o Discussed auctioning of materials in the Adams Plaza Big Box.
  o Discussed utilizing historical mansion on Monroe as an alumni house.

• Jonathan Parker reviewed the minutes for the Executive Council meeting of 2 April 09.
  o Discussed expectations from the new Board of Trustees chair.
  o Received a report from Jonathan Parker on Higher Education Reauthorization Act task force. CBU appears to be in compliance currently, but regulations will not be finalized until November.
  o Reviewed ASCBU forum questions.
  o Discussed selection of Rwanda students.
  o Discussed federal regulations regarding records retention and destruction.
  o Approved a red flag Identity Theft Prevention program.
• Jonathan Parker reviewed the minutes for the Executive Council meeting of 14 April 09.
  o Discussed service awards and longevity.
  o Approved a new Academic Probation and Suspension policy.
  o Discussed copyright guidelines.
  o Discussed using vacated Adam’s Plaza business space for Graphic Arts.
  o Discussed the Engineering Soils Lab.
• Jonathan Parker reviewed the minutes for the Executive Council meeting of 23 April 09.
  o Discussed candidates for the VP for Adult and Professional Studies.
  o Discussed degree completion scholarships
• DawnEllen Jacobs presented proposals from faculty for the 2009 Fall Faculty Workshop.
  o Council discussed and approved proposals. Letters will be sent to faculty confirming or deferring their presentations.
  o A plenary panel on millennials will be formed. Interested deans should contact Dr. Jacobs.
  o Dr. Jacobs will coordinate Whimsy. Deans should forward suggestions to her so that faculty may be contacted.
• Jonathan Parker queried the Council to determine the following meeting dates for summer
  o June 15
  o August 10
  o Once a candidate is selected for the VP Adult and Professional studies position, Council will meet for a discussion how to best work with the selected individual.
  o Topics for subsequent meetings may include book discussions. Deans should forward suggested titles to Dr. Parker for consideration.

The meeting adjourned at 12:42 pm.