Provost’s Council Minutes  
May 8, 2006

Present: Jonathan Parker, David Pearson, Gayne Anacker, Bruce Stokes, Barry Parker, Richard Mobley, Connie Milton, Dan Wilson, Mary Crist

- Gayne Anacker opened with devotion and prayer.
- Minutes for the April 24, 2006 Provost’s Council meeting were reviewed and approved by consensus.
- Jonathan Parker discussed various action items from the March 16 and April 13 meetings of Executive Council.
  - there was discussion about having John Husing to come speak on campus
  - deans are reminded to have expenses approved prior to charging them on personal credit cards; please share this information with faculty
  - reminder that study abroad tuition rates are set at regular summer tuition levels
  - Karen Heinze was approved as employee of the year
  - it was decided to continue CIC membership
  - the faculty and student exchange to YUST will not take place this fall
  - minor changes to the staff evaluation form were approved
- The group discussed the commencement exercises and suggested various ways of shortening the time of the undergraduate ceremony including school based ceremonies; multiple ceremonies each year; grouping graduates by degree to shorten the time spent reading names; repositioning the photographer to speed up the picture taking process.
- Jonathan Parker handed out copies of the student withdrawal report compiled by Phil Martinez.
- Jonathan Parker asked for topic suggestions for the fall faculty workshop. The following topics were suggested:
  - plagiarism prevention and facilitating student writing
  - strategies to increase reading comprehension
  - faculty evaluation
  - strategies to integrate our faith more deeply into our work across the campus
  - establishing a culture of research
  - it was decided that the focus would be reading and writing across the curriculum
- Dick Mobley asked if we could have discussions on grade inflation and its effect on CBU students and faculty members. Jonathan Parker said that we can devote some faculty meeting time to the issue in 06-07. Bruce Stokes mentioned a grade distribution chart that he received from the Registrar’s Office; David Pearson will have the Registrar make that information available to all deans.
- The next Provost’s Council meeting will be held on Monday, June 5, 2006. The next two summer meetings will be July 17 and August 14.
- The meeting was adjourned at 11:55 a.m.