Faculty Senate Forum  
Event Proposal

Proposals may include either presenters/participants from within our own faculty or off-campus individuals. Presentations may be either by a single presenter, or a three to five member presentation. All presentations should be followed by a moderated dialogue with the audience.

As you construct the proposal, keep in mind the following guidelines:

♦ Projected events should envision an interdisciplinary &/or non-specialist audience—an audience consisting of CBU faculty, staff, and students, as well as interested parties in the surrounding community.
♦ While not a requirement for each presentation, special attention should be directed to this institution’s commitment to the integration of faith and learning.
♦ If the event in any way involves off-campus participants, the proposal must be cleared first with the Provost’s office before submission to the Senate Forum Committee.
♦ Time considerations: Anticipated approximate time framework for the event (including the closing dialogue) should be indicated in the proposal. Sufficient time for scheduling and publicity should be allowed. Upon adoption of a proposal, the individual making the proposal will work with the chair of the Senate Faculty Forum committee to assure such successful advance preparation.

Please submit a typewritten proposal of 500 words or less to a member of the Faculty Forum committee of the Faculty Senate, including a rationale for how this event would stimulate intellectual discourse and foster continuing research and scholarship.

* In order to adequately assess proposals across the spectrum of our various disciplines, committee members may seek consultation as needed from appropriate faculty colleagues. For a full statement of the nature and direction of the Forum—as adopted by the Faculty Senate—please see the online public folder entitled, Faculty Senate Forum.