Faculty Senate Minutes  
Monday, February 27, 2006

In attendance: Barry Parker, Bob Namvar, Constance Milton, Elizabeth Morris, Gilberto Perez, Jeff Cate, Jennifer Newton, James Heyman, John McCarthy, Mary Buck, Mary King, Nathan Lewis III, Rachel Timmons, Richard Mobley, Susan Studer,

I. Meeting was opened with prayer.

II. Minutes for February 13, were approved, with the correction in wording (in point VII) to "a survey …," rather than "several surveys …"

III. The faculty Senate wishes to express appreciation to Jonathan Parker; Kent Dacus; Anthony Lammons; and Sean Kennedy for accepting the invitation to come to the Senate meeting and share their information/concerns regarding a variety of issues discussed in Senate during the last several meetings.

IV. In response to evaluation process, Dr. Parker reaffirmed and clarified the flexibility in administrating the evaluation. If a faculty member requests to have another person (other than a student) to administer the evaluation, that is entirely permissible. However, we do not have enough resources to mandate this policy for all faculty members. Dr. Parker noted that he has no objection personally to faculty members conducting the evaluation themselves; however, there have been questions raised in the past about the propriety of that procedure. Dr. Parker reiterated that eventually we will do evaluations on line in future and faculty members will not be responsible to do evaluation in class.

V. With respect to a plan for major public emergencies, in the October 10 meeting the Senate made, seconded, and passed unanimously the following motion: The Faculty Senate wishes to express appreciation to the Director of Public Safety for information shared in the faculty meeting of October 3, 2005. As a continuation of issues addressed at that meeting, the Senate proposes and request the following:

- That a plan be expedited related to major public disaster
- That a timeline be specified for the completion and publication of that plan.
- That emergency procedures be published precisely and clearly, and be available to all faculty and staff members.
- That appropriate emergency telephone numbers, location of each classroom, and emergency procedures be conspicuously posted inside each room.

Response: Kent Dacus reiterated that we have an on line disaster plan. All faculty members and staff have access to the plan. However, we will have a professional consulting company to upgrade the plan. It will be available and
be published by the end of summer 2006. Mr. Dacus recognized that a more "user-friendly" form of the lengthy on-line document would be helpful.

Response: Sean Kennedy reiterated that for any life threatening situation call 911; otherwise call 4311 to get help.

VI. In response to Kent Dacus's explanation, several new suggestions were made by Senators:
- Adapt all in-house phone systems to make it possible to dial 911.
- Post both numbers, 911 and 4311, next to the phones.
- Post the extension number and the room number on the phones
- Check all in-house phones for any technical problems.
- Install more lights in parking lot number 3.

VII. In the October 10 Senate meeting a motion was made, seconded, and passed unanimously that based on the following potential safety issues:

- Late hours--many faculty members leave at night alone and after students have left the campus.
- Logistics--faculty members are physically vulnerable when they are carrying many items to the parking lots after finishing evening classes.
- Vulnerability --faculty members are generally older than students.
- Response capability of CBU Public Safety--as reported by the Director of Public Safety (faculty meeting, Oct. 3rd), there are limitations in the availability of Public Safety personnel and facilities.
- Proximity and availability--parking spaces close to buildings where faculty members work during evening hours are not always available.

The Faculty Senate requests that designated faculty parking spaces be made available close to buildings for faculty members who are working during evening hours.

Response: Regarding the parking and safety issues, Kent Dacus expressed his concerns as following:

- Considering the rate of growth of the university, parking spaces are very limited.
- It is very costly to build a structured parking lot.
- It is not practical to administer designated parking spaces just for evening program. Starting hours and controlling the spaces will be a potential administrative problem.
- The University Executive Council does not see it as a safety issue. If a particular parking lot is not safe for faculty, it is not safe for others.
- How many parking spaces should we designate? What is a right number?
- Kent Dacus was not optimistic to take the Senate suggestion (as it was) to the University Executive Council, but was willing to address the issue with the Council again with further proposal from the Senate.
- In regard to the parking issue, he asked Senators for more detail suggestions to take to the University Executive Council.

VIII. In response to Kent Dacus concerns, the Faculty Senate made a counter proposal. Motion made, seconded, and passed unanimously that: the Faculty Senate recommends that a security person be available for the Yeager center parking area, Monday through Friday. Hours to accommodate the needs determined by the security office, but the Senate suggested a time framework of 8:00 to 11:00 PM.

IX. Senate Adjourned at 4:05 PM

X. Next meeting is scheduled for March 27, 2006.

Respectfully submitted by Bob Namvar, Faculty Secretary/ Treasurer