Faculty Senate Minutes

January 24, 2005

In attendance: Mack Brandon, Jeff Cate, Joe De Vol, Avery Fouts, Beverly Howard, David Isaacs, Nathan Lewis III, Tim Luther, Nicole MacDonald, John McCarthy, Marilyn Moore, Richard Mobley, Betsy Morris, Bob Namvar, Barry Parker and Rachel Timmons

I. Meeting was opened with prayer.

II. Minutes from November 22, 2005 were approved.

III. Report from Tim Luther on the WASC workshop on assessment at Cal Poly-Pomona that he attended along with Jonathan Parker and David Pearson.

IV. Barry Parker recommended that the Library Director be added as a member of the Provost Council. The basic rationale is that the Library Director can better serve the CBU community by being in the “communication channel” of the Provost Council.

V. Motion was passed unanimously that “Library Director” be added to the MEMBERSHIP section of Faculty Handbook policy 3.712 regarding the Provost Council. Motion was forwarded to the Provost for submission to the Executive Council.

VI. Report from the Technology and Teaching Committee. The committee met on January 19, 2005. The purpose of the meeting was to establish and prioritize items to pursue with the Information Technology Department (IT) that will help the faculty better manage their academic content through the Learning Management System. The priorities were:

1. Learning Management System (LMS) - examination of current management systems (Blackboard, Jenzabar and WebCT) and their fit with other existing systems such as LiveText, based on the University’s five- and ten-year plan.
   a. The need for sufficient bandwidth support for portfolio assessment through LiveText.
   b. Password and access to the network for all faculty
   c. Wireless access to network
2. Hardware - upgrade of infrastructure components to support the increased demands.
3. Training - how to use the LMS for students (entering freshmen or transfer) and guidelines for LMS usage for the faculty.

VII. Motion was passed unanimously to endorse the priorities presented by the Technology and Teaching Committee and to support this committee in its discussions with IT.
VIII. The Committee on Committees was prompted to begin work on the committees for next year so that the Faculty Senate can approve these recommendations by the end of the spring semester.

IX. Discussion of the Evaluation of Student Learning Form. Discussion will continue at the next meeting.

X. Motion was passed unanimously to change the title of the form “Evaluation of Student Learning” to “Course Evaluation.”

XI. Motion was passed unanimously to add department or school specific questions to the form. Each department or school will determine these questions.

XII. Meeting was adjourned at 4:00 PM.

Respectfully submitted by Avery Fouts, Secretary-Treasurer of the Faculty Senate