Faculty Council  
September 13, 1999

Present: Pat Kircher, Nathan Lewis, Kathy Fagan, Wayne Swindall, Erlinda Martinez, Dan Wilson, Barbara Holohan, Scott key, Steve Sheere, Daniel Skubik, Bruce Stokes, Susanne Reid, Mary Crist, Bonnie Metcalf

- The meeting was opened with prayer.

- The minutes of the April 26, 1999 meeting were approved.

- The presentation of the proposed articulation agreement with Victor Valley College was postponed.

- Dr. Daniel Skubik reviewed the proposed syllabi for the courses for the Records Management concentration in the Information Systems Management program. The motion to approve the course syllabi and continued program recruitment was made, seconded and passed.

- The council discussed the expectations for course syllabi when presented for approval. Consensus was that general goals and objectives should be included, but that specific details, calendars, and chapter objectives would not be required for approval. Each instructor should, however, include these details in his/her syllabus for student use.

- The council reviewed the proposal to replace two courses in the Organizational Management core program for greater breadth. The BUS 218 Macroeconomics will be replaced by POL 395 Political Economy, and BUS 340 Management Science will be replaced by COA 425 Organizational Communication. The motion to approve the changes to the Organizational Management curriculum was made, seconded and passed. (The Evening College will notify students of the change to program requirements.)

- Announcements and Reminders:

  Department Chairs should provide a list of departmental courses designated as Writing (W), Technology (T) and Multicultural (M) to Academic Affairs before the next meeting of the Faculty Council.

  Department Chairs should provide a short rationale for each departmental course included in the general education program.

  Spring 2000 schedules are due in Academic Affairs by September 17, 1999.

  Nichols Model worksheets due September 15, 1999.

- The meeting was adjourned.