Faculty Council
April 12, 1999

Present: DawnEllen Jacobs, Marsha Savage, Bob Jabs, Tom Jenkins, Dick Mobley, Susanne Reid, Jeff Cate, Erlinda Martinez, Pat Kircher, Bruce Stokes, Dan Wilson

- The meeting was opened with prayer.
- The minutes of the March 22, 1999 meeting were approved.
- Susanne Reid presented a proposal for a new course in music technology. This upper division elective course meets credential requirements. The motion to approve a new course in music technology was made, seconded and passed.
- The committee reviewed the proposal for a new upper division course, Art and the Bible. The committee requested that a revised syllabus be submitted. The motion to approve Art and the Bible, contingent upon approval of a revised syllabus, was made, seconded and passed.
- The committee tabled the Special Education Credential proposed modifications until receipt of a response from the state credentialing office.
- The proposal for a new upper division and graduate art course, Aesthetics and the Classroom, was distributed.
- The committee discussed the need to cross-list the Comparative Religions course in Philosophy and Christian Studies. The course number will be CST/PHI 353. The philosophy course in world religions and the Christian Studies 400-level comparative religions courses will be retired. The motion to cross-list PHI 353 and CST 353 with the course name of Comparative Religions was made, seconded and passed.
- The committee reviewed changes to the Liberal Studies Waiver program. The following courses will be added or dropped:

<table>
<thead>
<tr>
<th>ADDED</th>
<th>DROPPED</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 unit art</td>
<td>COA 113 Oral Communication</td>
</tr>
<tr>
<td>1 unit kinesiology activity</td>
<td>one science class</td>
</tr>
<tr>
<td>EDU 316 Reading &amp; Phonics</td>
<td>HIS 311 Minorities in America</td>
</tr>
<tr>
<td>EDU 405 Math &amp; Science</td>
<td>BIO 103 Health and Hygiene</td>
</tr>
<tr>
<td>EDU 412 Language Arts &amp; Social Studies</td>
<td></td>
</tr>
<tr>
<td>EDU 418 Management &amp; Discipline</td>
<td></td>
</tr>
</tbody>
</table>

The motion to approve the changes to the Liberal Studies Waiver program was made, seconded and passed.

- The committee reviewed the following policy for make-up testing:

  Students are expected to take all tests at the regularly scheduled time. In the case of serious illness or extreme emergency, a faculty member may allow the student to take a make-up test WITHIN TWO WEEKS of the originally scheduled test date. If the test is not made up within two weeks, the student will receive no credit for that test. It is the responsibility of the student to arrange for a make-up test.
by securing permission of the instructor IN ADVANCE of the test to be missed. The student must then schedule a make-up appointment with the Academic Resources Center. A student who misses their testing appointment at the ARC will not be permitted to take the test at a later time. A $5 fee will be charged for all make-up tests. A student is allowed a maximum of two make-up tests in any one class, and a maximum of five make-up tests for any semester. Students who attempt to exceed these limits may be placed on an Academic Contract with the Academic Dean; failure to abide by contract stipulations may result in suspension.

*The motion to approve the institutional make-up test policy was made, seconded and passed.*

- The committee reviewed a chart of the “current” and “previously approved” organizational structures. The “current” organizational structure represents the organization of the University at this time. The “previously approved” organizational structure represents that which was approved by the Faculty Council and the Trustees in December 1998. The organizational structure task force will make necessary adjustments to the existing organizational structure. *The motion to accept these organizational charts as depicting the “current” structure and the “previously approved” structure was made, seconded and passed.*

- Dr. Jacobs requested that any reports on Faculty Council Concerns be prepared for distribution prior to the last meeting of the academic year (April 26, 1999).

- Dr. Jacobs encouraged council members to prepare nominations for Faculty Council officers for next year (President, Vice President, Secretary, faculty representative)

- Dr. Crist moved that a formal letter of thanks be written to the Executive Council for the approval of additional Faculty Development funds. The motion was seconded and passed.

- Items Distributed:
  
  Course proposal for *Aesthetics and the Classroom*

- The meeting was adjourned.