Present: Ron Ellis, Kent Dacus, Bruce Hitchcock, Jonathan Parker, Mark Howe


2. Review Previous Minutes: *Approved as submitted.*

3. Reports:
   A. Admissions/Retention/Enrollment Reports: *Report given.*
   B. Budget/Financial: *Report given.*
   C. Personnel: *Report given.*
   D. Planning: *No report.*
   E. Donor Reports: *Report given.*

4. Old Business: None

5. New Business:
   A. University Place – termite issue (RLE): *Tenting project approved; referred to Mark Howe.*
   B. Handbook descriptions of curriculum committees (JP): *Changes approved for submission to the Academic Affairs Committee of the Board of Trustees.*
   C. Academic Assistance Committee (JP): *Approved for submission to the Academic Affairs Committee of the Board of Trustees.*
   D. Employee of the Month (MH): *An awardee was selected for May.*
   E. Employee of the Year (MH): *An awardee was selected for 2001-2002.*
   F. Fee Increase for waiver evaluations for non-CBU students (MH): *Approved for submission to the Finance Committee of the Board of Trustees.*
   G. Degree honors for students completing in summer (JP): *Students on track for receiving degree honors shall be allowed to wear cords and be noted in the program.*
   H. Photo ID System Software (RLE): *Discussed; referred to Kent Dacus.*
   I. Undergraduate Curriculum Committee recommendations (JP): *Approved.*
   J. College Faith: 150 Christian Leaders and Educators Share Faith Stories (RLE): *Approved to order a quantity of books; referred to Ron Ellis.*
   L. September 27, 2002 Groundbreaking Ceremony/Campus-Wide Picnic (RLE): *Approved; referred to Kent Dacus and Bruce Hitchcock.*
   M. Alternatives to the Graduate Breakfast and the current Honor’s Day Convocation (JP): *Approved in concept the idea of an additional Honors Convocation held in the Evening for the adult markets; referred to Jonathan Parker.*
   N. Education and the New Economy Workshop CBU Host - June 6, 2002 (RLE): *Modified agenda approved; referred to Mark Howe.*
   O. New Staff Orientation Day (MH): *August 1, 2002 approved.*

6. Information Items:
   A. Summer Camp List
7. Dates of Future Events:
   April 25, 2002 – 7:30-9:30 p.m. Reception for Graduating Students at the President’s home
   April 26, 2002 – Campus Day: Noon – 4:00 p.m.
   April 29, 30, & May 1, 2002 – Conference calls - Board Committees
   May 2, 2002 - Executive Committee Meeting: 3:00 p.m. PCR
   May 2, 2002 - Faculty/Staff Banquet 6:30 p.m. Garrett Dining Room
   May 2, 2002 - 10:00 a.m. Platform Rehearsal – Front Lawn
   May 3, 2002 – 8:00 a.m. to 5:00 p.m. Board of Trustees meeting
   May 3, 2002 - Baccalaureate MABC 7:00 p.m.
   May 4, 2002 - Undergrad (Gym) and Grad Breakfasts (Garrett Dining Room) both at 7:30 a.m.
   May 4, 2002 - Commencement 10:00 a.m.
   May 4, 2002 - Buffet (following Commencement) @ the President’s home.
   May 7, 2002 – Post Trustee Briefings – 3:00 p.m. faculty, 4:00 p.m. staff

8. Other: None