Present: Ron Ellis, Kent Dacus, Bruce Hitchcock, Jonathan Parker, Mark Howe, Mark Wyatt


2. Review Previous Minutes:
   A. September 5, 2003: Approved as submitted.

3. Reports:
   A. Admissions/Retention/Enrollment Reports: Report given.
   B. Budget/Financial: Report given.
   C. Personnel: Reports given.
   D. Planning: Reports given.
   E. Donor Reports: Report given.

4. Old Business:
   A. Mail Delivery (MH): Discussed; because of confidentiality issues, mail will be delivered to the executive offices.
   B. Staff Attending CBU Classes During Scheduled Work Hours (MH): Denied.
   C. President’s Banquet Room Fees (RLE): Discussed; referred to Kent Dacus and Carol McDoniel.
   D. Plan for Promoting and Developing the MBA Program (JP): Phase I at a cost of $25,000 approved.
   E. Institutional Strategic Planning and Marketplace Assessment Proposal (MW & JP): Collegis and Bearingpoint will be invited to campus to give presentations to Executive Council.
   F. Campus Posting Proposal and Bulletin Boards in Yeager Center (KD & MH): Discussed; referred to Mark Wyatt and David Riley & Associates.
   G. Yeager Center Office Hours and Building Hours (KD): Approved.
   H. Riverside Free Methodist Church (KD): Discussed; referred to Mark Howe.

5. New Business:
   A. Food and Drink in Yeager Center (JP & KD): No food or drink (except bottled water) will be allowed in classrooms.
   B. Advanced Study Tuition Reimbursement Loans (JP): Approved as amended.
   C. ASBCS Tuition Waiver Exchange Program (MW): Approved.
   E. Employee of the Month (MH): Selected for October.
   F. 2005 Commencement Speaker (RLE): Discussed.
   G. Parkview Hospital (RLE): Discussed.

6. Information Items: None

7. Dates of Future Events:
   September 22-23, 2003 – Board of Trustees Committee Conference Calls
   September 25, 2003 – Board of Trustees Executive Committee Meeting; 3 PM; PCR
   September 25, 2003 – Spouses Tour; 5:00-6:00 PM; Meet Outside President’s Suite
   September 25, 2003 – Trustee and Spouses Dinner; 6:30-7:30 PM; President’s Banquet Room
   September 26, 2003 – Trustee Continental Breakfast; 7:30 AM; President’s Banquet Room
   September 26, 2003 – Board of Trustees Meeting; 8:00 AM; President’s Banquet Room
   September 26, 2003 – Yeager Center Dedication Ceremonies; 10:30 AM; Stamps Courtyard

8. Other: None