Present: Ron Ellis, Bruce Hitchcock, Jonathan Parker, Mark Howe, Mark Wyatt


2. Review Previous Minutes
   A. May 8, 2003: *Approved as submitted.*

3. Reports:
   A. Admissions/Retention/Enrollment Reports: *Report given.*
   B. Budget/Financial: *No report.*
   C. Personnel: *Reports given.*
   D. Planning: *No report.*
   E. Donor Reports: *No report.*

4. Old Business:
   A. Date for President’s Dinner for New Students (JP): *Changed to August 26, 2003 as recommended by Kent Dacus.*

5. New Business
   A. Provider Presentation of Plateware & Flatware for ADC (Earl Harris): *Received; approved in concept; quantity and price list to be distributed by Mark Howe for approval.*
   B. Provider Foodservice Contract (MH): *Pricing impact discussed; referred to Mark Howe for further analysis.*
   C. May 2004 Professional Development for Pastors (RLE): *Discussed; referred to Mark Wyatt and Bruce Hitchcock.*
   D. Counseling Center Location (MH): *Discussed; referred to Jonathan Parker and Ron Ellis.*
   E. Job Descriptions – Minimum Requirements (RLE): *Discussed; referred to Mark Howe.*
   F. Mailroom and Kiosk (MH): *Deferred.*
   G. Criminal Justice Program for Active Duty Officers (RLE): *Approved to begin in July.*
   H. Commencement Committee (KD): *Discussed; referred to Kent Dacus.*

6. Information Items: None.

7. Dates of Future Events:
   June 17 & 18, 2003 – Southern Baptist Convention, Phoenix, AZ.
   July 4, 2003 – Fourth of July; Offices Closed
   July 31, 2003 – All Staff Orientation

8. Other: None