Present: Ron Ellis, Bruce Hitchcock, Jonathan Parker, Mark Howe, Mark Wyatt


2. Review Previous Minutes
   A. March 13, 2003: Approved as submitted.
   B. March 18, 2003 (Retreat): Approved as submitted.
   C. March 20, 2003: Approved as submitted.

3. Reports:
   A. Admissions/Retention/Enrollment Reports: Report given.
   B. Budget/Financial: No report.
   C. Personnel: No report.
   D. Planning: CUP reports discussed.
   E. Donor Reports: Reports given.

4. Old Business:
   A. ISP Trips (KD): Approved moving Egypt and Turkey trips to Germany.
   B. Performance Evaluations (MH): Discussed; performance reviews for staff will take place between April 1 and May 31, with merit increases effective July 1.
   C. Food Service Contract (MH): Provider will be invited to give a presentation to Executive Council; items for discussion were identified.
   D. Summer Library Hours (JP): Approved; notifications and timeline discussed; referred to Jonathan Parker.

5. New Business
   A. Employee of the Year (MH): Selected.
   B. 2003 All-Staff Orientation Meeting Proposal (MH): Counter-proposal focusing on “The You in CBU” discussed; referred to Mark Wyatt.

6. Information Items: None.

7. Dates of Future Events:
   - March 27, 2003 – Board of Visitors Luncheon; Mission Inn Music Room; 11:45 AM
   - March 31, 2003 – President’s Advisory Council; Business Affairs Conference Room; 3 PM
   - April 4, 2003 – Board of Trustees Committee Agendas Due to the President by Noon
   - April 15, 2003 – Reception for the 2003 Graduating Seniors; President’s Residence
   - April 23, 2003 – Honors Day Convocation; MABC; 10:10 AM; Regalia Required
   - April 28-30, 2003 – Board Committee Conference Calls to be Scheduled
   - May 1, 2003 – Executive Committee of the Board of Trustees; PCR; 3:00 PM
   - May 1, 2003 – Trustees’ Faculty and Staff Banquet; Garrett Dining Room; 6:30 PM
   - May 2, 2003 – Board of Trustees Meeting; Mission Hall Conference Room
   - May 2, 2003 – Graduate Commencement; Harvest Christian Fellowship; 7:00 PM; Reception to Follow
   - May 3, 2003 – Undergraduate Breakfast – Garrett Dining Room
   - May 3, 2003 – Undergraduate Commencement Ceremony; Front Lawn; 10:00 AM
   - May 3, 2003 – Buffet Reception; President’s Residence

8. Other: None