CALIFORNIA BAPTIST UNIVERSITY
EXECUTIVE COUNCIL
MINUTES (Approved 3/13/03)
February 27, 2003

Present: Ron Ellis, Bruce Hitchcock, Jonathan Parker, Mark Howe, Mark Wyatt


2. Review Previous Minutes
   A. February 13, 2003: *Approved as submitted.*

3. Reports:
   A. Admissions/Retention/Enrollment Reports: *Report given.*
   B. Budget/Financial: *No report.*
   C. Personnel: *Report given.*
   D. Planning: *No report.*
   E. Donor Reports: *Report given.*

4. Old Business:
   A. ISP Contingency Plans (RLE): *Discussed; referred to Mark Wyatt.*
   B. Emergency Planning (RLE): *Discussed; referred to Mark Howe and Mark Wyatt.*

5. New Business
   A. Employee of the Month (MH): *Selected for March.*
   B. Homecoming 2004 – 50th Reunion Special Chapel & Speaker (BH): *Approved.*
   C. Homecoming 2004 - Date: *February 6 & 7, 2004 selected.*
   E. Fee Adjustments (MH): *Discussed.*
   F. Student/Faculty Ratio Calculations (JP): *Approved use of Common Data Set for reporting.*

6. Information Items: None

7. Dates of Future Events:
   - March 3-7, 2003 – Students’ Spring Break
   - March 5, 2003 – David Riley Presentation to Executive Council; 9 AM; PCR (Tentative)
   - March 13, 2003 – Dinner and Spring Play Premier; 6:30 PM
   - March 14, 2003 – Area Report Due to the President by Noon
   - March 18, 2003 – Executive Council Retreat; PCR
   - March 27, 2003 – Board of Visitors Luncheon; Mission Inn Music Room; 11:45 AM
   - March 31, 2003 – President’s Advisory Council; Business Affairs Conference Room; 3 PM

8. Other: None