Present: Ron Ellis, Kent Dacus, Bruce Hitchcock, Jonathan Parker, Mark Howe, Mark Wyatt


2. Review Previous Minutes
   A. December 12, 2002: *Approved as submitted.*

3. Reports:
   A. Admissions/Retention/Enrollment Reports: *No report.*
   B. Budget/Financial: *No report.*
   C. Personnel: *No report.*
   D. Planning: *No report.*
   E. Donor Reports: *No report.*

4. Old Business
   A. MBA Cost Comparisons for Southern California (MH): *Discussed.*
   B. ATM and Visa Cards at Cafeteria/Wanda’s & Bookstore (KD): *Discussed; referred to Mark Howe.*
   C. Guidelines for Creating New Academic Programs (MW): *Postponed*

5. New Business
   A. STAMATS Presentation (MW): *Received from Barbara O’Malley; proposal declined.*
   B. Letter Announcing 2003-2004 Tuition and Fees (MW): *Approved; Kent Dacus will develop talking points to respond to inquiries.*
   D. Grade Change Request time Limit Redux (JP): *Declined; referred back to Faculty Senate with suggested language.*
   E. Prayer Chapel (MH): *Discussion with Michael Bern, Kay Collins and Guy Grimes; discussed scripture references for prayer chapel and prayer garden – referred to Guy Grimes; different options for stained and etched glass referred to Mark Howe.*
   F. University Center Address (MH): *Approved single address for entire campus (8432 Magnolia Avenue) with letter designations for individual buildings; referred to Mark Howe.*
   G. Fee for ENG 499 Capstone Project (MH): *Approved for submission to the Board of Trustees in May.*
   H. Criminal Justice Programs for Active Duty Law Enforcement Personnel Tuition (KD): *Approved $375.00 per unit if agencies provide facilities.*
   I. RV Park Plans (MH): *Approved.*
   J. Contract for Marie Mahaffey (MH): *Approved.*

6. Information Items: None
7. Dates of Future Events:
   January 2, 2003 – Offices Re-open
   January 4, 2003 – Spring Orientation: Garrett Dining Room
   January 20, 2003 – Martin Luther King Holiday: Offices Closed
   January 22-24, 2003 – CSBC Executive Board Meeting: Fresno
   January 30, 2003 – Mayor’s State of the City Address Luncheon

8. Other: None