Present: Ron Ellis, Kent Dacus, Jonathan Parker, Mark Howe
Absent: Bruce Hitchcock


2. Review Previous Minutes: Approved as submitted.

3. Reports:
   A. Admissions/Retention/Enrollment Reports: no report.
   B. Budget/Financial: no report.
   C. Personnel: no report.
   D. Planning: no report.
   E. Donor Reports: no report.

4. Old Business:
   None

5. New Business:
   A. Preliminary Fall 2002 FTE Goals (RLE) - discussed; will be presented for approval at the next meeting.
   B. CBU Business Cards (MH) - business cards will only be given to employees of CBU.
   C. WASC Steering Committee (JP) - discussed; Jonathan Parker will contact Gregg Scott of WASC to discuss composition of steering committees; will also bring copies of the team report and the action letter from the last visit.
   D. 10:00 a.m. Faculty Senate President’s Update: Wayne Swindall – student outcome statements, intellectual property, assessment, “culture of evidence,” faculty workshop ideas, positive responses of faculty to academic reorganization, and positive faculty morale discussed.
   E. Foreign Language Institute Program (RLE) - discussed; referred to Jonathan Parker.
   F. Institutional Surveys – Procedure (MH) - discussed; all surveys will be coordinated through the Director of Financial Services.
   G. Hands Around Campus (RLE) - discussed; referred to Kent Dacus.
   H. Baccalaureate Speaker (KD) - the Senior Class has recommended that Fermin Whittaker be the speaker for Baccalaureate; approved; the President’s Office will make the invitation.
   I. Senior Class Gift (KD) - the Senior Class has proposed to give the University lighting for the Bates Ivey Plaza; approved.

6. Information Items:
   A. Dates of Future Events:
      October 19, 2001 – Area Reports due by email to president’s office by 5 p.m.
      November 13-14, 2001 – California Southern Baptist Convention – Bakersfield, CA
      Thanksgiving – offices close at noon on Nov. 21 and re-open on Nov. 26, 2001
      Lighting of the Christmas Tree – Dec. 6, 2001
      Board of Trustees Meeting – Dec. 7, 2001
      Christmas and New Year’s Day – offices close on Dec. 21 and re-open on Jan. 2, 2002
   B. Other: Handouts
   C. Adjournment.