EXECUTIVE COUNCIL
CALIFORNIA BAPTIST UNIVERSITY
Minutes (Approved)
June 21, 2001

Present: Ron Ellis, Kent Dacus, Bruce Hitchcock and Mark Howe

1. Prayer Concerns: Prayer was offered by Bruce Hitchcock.

2. Review Previous Minutes: Previous minutes were approved as presented

3. Reports:
   A. Admissions/Retention/Enrollment Reports: No Report Given – Discussed meetings Ron has had with Doug W., Pat K., Amy S. and Gail R. concerning enrollment goals
   B. Budget/Financial: End of Year Projection: No Report Given
   C. Personnel: No Report – Discussed open position in student accounts (Student accounts manager). Also, discussed, reviewed and documented proposed changes to portions of the employee handbook. Mark to present to Julie Fresquez
   D. Planning: No Report Given
   E. Donor Reports: No Report Given

4. Old Business:
   A. Faculty Handbook - Deferred
   B. Student Satisfaction Survey - Deferred
   C. Grant Proposal - Riverside Public Utilities – Mark Howe, Bruce Hitchcock and Cynthia Wright will be meeting with representative from the RPU to discuss grant proposal. Discussed meeting with Honeywell on June 14, 2001

5. New Business:
   A. CBU-Anderson Foundation Grant (MH) – Discussed Geoff Hoppers opinion concerning CBU’s receipt of RPU grant money. The opinion is that we would be in violation of the Anderson Foundation Grant if we received the RPU grant. Other options for receiving those funds will be discussed at the meeting with representatives of the RPU
   B. United Way Coordinator (RLE) – Discussed and recommended Rita Harding or someone in Business Affairs. Mark Howe to follow-up (Tracy Burgess selected and accepted as coordinator)

6. Information Items:
   A. Dates of Future Events:
      July 4, 2001 – 4th of July Observance – offices closed
      August 16, 2001 – Staff Orientation Day – Magnolia Avenue Baptist Church
      August 20, 2001 – New Faculty Orientation
      August 22–24, 2001 – Faculty Workshop
      August 24, 2001 – 6:00-8:00 p.m. - Faculty Dinner at the President’s home.
      August 28, 2001 – Classes Begin

   B. Other: Handouts

7. Adjournment.