Present: Ron Ellis, Don Evans, Bruce Hitchcock, Kent Dacus, Jonathan Parker

1. Prayer Concerns: Southwest Baptist University, David Haley, Doug Metzger. *Prayer offered by Don Evans.*

2. Review Previous Minutes: *Approved as submitted.*

3. Reports:
   A. Admissions/Retention/Enrollment Reports: *Report given.*
   C. Personnel: *Report given.*
   D. Planning: Bates Ivey Plaza project discussed – referred to Don Evans; Wallace Theatre project discussed – referred to Don Evans; furniture for Wallace Theatre Discussed – referred to committee of Ron Ellis, Don Evans, Susanne Reid, and Melodie Yocum; unfinished projects discussed – referred to Don Evans; strategic/budget planning discussed; bunk beds for Lancer Arms and houses discussed – referred to Kent Dacus; report given on compliance with Fremont Insurance directives regarding science labs.
   E. Donor Reports: *Report given.*

4. Old Business: *None*

5. New Business:
   A. Employee of the Month: *Selected for January.*
   B. Wanda’s Place: *Price increases approved.*
   C. Streamlining of Trustee Reports: *Discussed.*
   D. Vacation Options: *Discussed – referred to Don Evans.*

6. Information Items:
   A. Dates of Future Events:
      - December 14, 2000 – VP’s/Spouses – Christmas Dinner, 6 p.m. Victoria Country Club
      - December 22, 2000 – Christmas and New Years - Office Closure Begins
      - January 2, 2001 – Offices Re-open
      - January 22-23, 2001 – Budget Hearings
   B. Other: Handouts
      *National Crosstalk* – “California’s Improved Financial Aid Program”
      CBU Guidelines Regarding Employee Personal Celebrations

7. Adjournment.